

**MI-AIRS Board General Meeting
Wednesday, April 11, 2007**

Present: Bob McKown (President)
Sue Asher (Vice-President)
Mary Leininger
Doug Plant
Sherry Miller
Nancy Lindman
Suzanne Eman-Jaehnig (Secretary)
Sue Zanley
Becki Tyler
Brenna Wheeler
Judy Whitehurst
Alisa Anderson
Nancy Lindman
Susan Howell

By Phone: Terry Tomlin (for Jonathan Mead)
Mickie Jannazzo

Absent: Dick Manikowski (with notice)
LaNeice Jones (with notice)
Christine Kenzie (with notice)

Bob called the meeting to order at 1:15 p.m.

Approval of Agenda and Minutes

Sherry motioned to approve the minutes and agenda, Sue Zanley supported, motion approved.

Officer Reports

A. President

No Report

B. Vice-President

Sue Asher reported that she got a list from AIRS of organizations that didn't renew their MI-AIRS Membership. These included 2-1-1 of Ottawa County,

Detroit Area on Aging, Beaumont Hospital, Valley Area Agency on Aging, Oakland/Livingston ? agency, City of Livonia—Human Services Department and the City of Detroit. The board talked about having members who knew people in these various agencies contact them to see why they didn't renew their membership.

The next affiliates meeting is the Saturday before the AIRS conference next month in Jacksonville, FL. Bob will be attending the meeting to represent MI-AIRS. The next affiliate payment will be mailed on April 15, 2007. Sue reported that 545 people registered for the AIRS conference. Military attendance is way down.

Sue reported that the standards review team is going to the S-2 version working on a significant upgrade in summer of 2008. They will also be adding six more courses to the online training. Among those are youth, confidentiality and ethics.

C. Treasurer

Sue Zanley stated that we still need board approval for the budget for April, 2007-March 2008. As recommended by the board during the last meeting, she removed the AIRS membership column and added \$500 to the affiliate's column.

Doug moved, Nancy seconded to approve the budget as amended. Motion approved.

New activity to the budget includes received \$2890.00 from AIRS for dues. The balance to date in the MI-AIRS account is \$11, 957.44.

Committee Reports

A. Program Committee

1. Trainings

a. Review training event plans

Suzanne updated the board on the upcoming trainings that include a Quality Assurance workshop that is scheduled to take place on May 2 in Lansing and an all day Basics of I & R workshop in Detroit on May 21.

b. Trainer Reimbursement Policy

Suzanne had made changes to the policy based on the feedback given by the board at the last meeting. Mickie moved, ? seconded to approve the revised trainer reimbursement policy. Motion passed.

c. Essential Learning Subscription

The 2-1-1 Operating Council has agreed to go forward to purchase a group training package. This avoids each agency having to pay a one time \$500 setup fee. The question before the board is: would MI-AIRS want to use some of its resources to reduce costs to MI-AIRS members to provide access to I&R programs that are not 2-1-1 providers. This would involve partnering with MI 2-1-1. The cost would be approximately \$50 per slot per year so one person could take as many courses as they want for \$50.00. MAUW has offered to take on the fiscal agent responsibility. Each center will agree to how many slots they want. The question is how will the MI-AIRS resources be utilized? Bob proposed that MI-AIRS pay the \$500 start up fee plus up to five slots for each call center. Judy proposed having agencies apply for the slots or give each agency one slot due to cost issues.

Another idea expressed was to take into account the AIRS membership levels: i.e. basic, premium etc... This could be an incentive for agencies to join MI-AIRS at a higher level. MAUW wants to receive \$500 for administrative costs. The board decided to have the Program Committee come up with ideas of how this should be set up and propose it to the board through e-mail so we can start offering this benefit to members ASAP.

There was also some discussion about changing the budget under workshops and trainings to accommodate this new program. Sue Zanley moved, Doug supported to amend the MI-AIRS budget to add \$5,000 to the workshops and training column and to cap the amount MI-AIRS supplements the online training at this amount. Motion approved.

3. Annual Meeting

Some suggestions were made as to what training session to offer as part of the MI-AIRS annual meeting. One suggestion was to have a session on e-training in the morning for agencies. We would talk about how the new system can benefit I & R professionals and how to customize it. We could also offer testimonials during lunch. Mt. Pleasant was suggested as a possible site for the annual meeting this year.

4. Testing

CIRS and CRS Testing will be offered on Wednesday, June 27 at the Grand Rapids United Way. LaNeice will also be hosting a testing site in Detroit in June or July.

B. 2-1-1 Committee

1. Call 2-1-1 Ottawa/Muskegon Merger

Bob reported, on behalf of the review team, that the merger application was overall very straight forward. There were not any significant issues and the application meets all the compliance issues. Some edits were made to the policy. Brenna made a motion to endorse the application from CALL 2-1-1 to merge the Ottawa and Muskegon programs as meeting the Michigan 2-1-1 Standards, Doug seconded, motion passed.

C. Public Awareness Committee

Dick was unable to make the board meeting. Nothing to report.

Old Business

A. 2007 Work Plan

No further changes

B. Committee participation

The board again clarified what board member belonged to what committee. The committee membership is as follows:

Program Committee

Suzanne Eman-Jaehnig, Chair

Sue Zanley

Mickie Jannazio

Chris Kedzie

Dick Manikowski

Judy Whitehurst

Brenna Wheeler

Public Awareness

Brenna Wheeler, Chair

Becki Tyler

Dick Manikowski
Susan Howell

2-1-1 Committee

Doug Plant, Chair
Sue Zanley
Sue Asher
July Whitehurst
Nancy Lindman
Bob McKown

Nominating/Membership

Sue Asher, Chair
Jon Mead
Mary Leininger
Sherry Miller
Nancy Lindman
Becki Tyler

The moratorium on no new agencies applying to designated as 2-1-1 call centers expired in April. The 2-1-1 Committee will try to get together to discuss this. Doug moved and Suzanne seconded to extending the current moratorium until the next MI-AIRS meeting in June. Motion passed.

The meeting adjourned at 2:40 p.m. The next MI-AIRS board meeting is scheduled for Wednesday, June 13 at 1:00 p.m. at MAUW.