

**MI-AIRS Board Annual Meeting and General Meeting
Monday, November 7, 2005**

Present: Sue Asher (Vice-President)
Mickie Jannazzo
Bob McKown (President)
Suzanne Eman-Jaehnig
Nancy Lindman
Alisa Anderson
Richard LaPratt
LaNeice Jones

Absent: Christine Kenzie
Sherry Miller
Judy Whitehurst (with notice)
Sue Zanley (Treasurer, with notice)
Jim Gibney
Jon Mead
Louanne Bakk

Guest: Amanda Byrnes

Bob McKown opened the annual meeting at 12:40 p.m.

Election of Board of Directors

Ballots were passed out to those members who have not yet voted. Suzanne presented the ballots that were sent in via mail and fax. Mickie Jannazzo moved to cast an unanimous ballot for the slate of members presented. Nancy Lindman seconded. Motion passed.

Annual Review

Bob McKown passed out the Annual Report and outlined highlights from the past year. Items touched on included training opportunities that were offered including regional roundtables and Basics of I & R and Record Management training. Bob also touched on the work the board has done on 2-1-1 reviews. Bob spoke of the need to look at and set priorities for the board for the coming year and of the new AIRS membership fee and service structure that is being rolled out for 2006.

The Annual Meeting came to a close at 12:51 p.m.

Call to order of General Meeting

Bob called the meeting to order at 1:05 p.m. and determined that a quorum was present so that decisions could be voted on. Members introduced themselves.

Approval of Agenda

Agenda was distributed and approved.

Approval of Minutes

Due to duties changing hands, the approval of minutes from the last teleconference board meeting in September were tabled.

Officer Reports

A. President

Bob recapped the teleconference call board meeting that occurred in September. A quorum was not reached for the meeting. Bob reported that Nicole Shugars has left her position at the Battle Creek Volunteer Center and is subsequently leaving the MI-AIRS board. Suzanne Eman-Jaehnig has agreed to take over Nicole's role as Secretary. Nicole was also chair of the 2-1-1 committee and Rich LaPratt agreed to assume that roll. The board also authorized reimbursement of ½ of Sue Asher's expenses for attending affiliate meetings.

B. Vice-President

Sue was in Washington D.C. over this past weekend at an AIRS affiliates meeting. Sue reported on the new single membership structure that AIRS is rolling out. Membership in AIRS will now also cover affiliate membership benefits. This will lead to less work and frustration for MI-AIRS as AIRS will take over the roll of managing membership lists and handling money. AIRS has hired an organization called STAT to help manage membership lists and money. Sue shared a sheet that outlined the benefits of the different levels of membership that AIRS offers. The Basic membership covers the affiliate benefits, the newsletter and voting privileges while the standard,

enhanced and premium memberships offers discounts or free products such as the ABCs of I & R depending on at what level the organization comes in under.

For Basic Membership 80% of the dues will return to MI-AIRS. With the standard, enhanced and premium memberships, 20% of the fee will return to MI-AIRS. Sue stated that AIRS is taking the first year as a review and is hoping to get feedback from affiliate memberships. They will be getting back to their affiliates every quarter—the first time being February 2006.

Sue reported that MI-AIRS needs to sign an affiliate agreement with AIRS. We also need to send in our budget, governance structure etc... This affiliate agreement needs to have the presidents signature as well as the affiliates representative signature. The board agreed to have Sue forward a copy of the 2006 Affiliates agreement to board members for their input.

C. Treasurer's Report

Sue Zanley was unable to make the meeting today so Bob distributed copies of an updated operating statement dated through Nov. 7, 2005. The current checking account balance is \$8194.83 with total revenues received for the fiscal year of \$2,055.00 compared to a budget of \$3,323.00.

LaNeice Jones suggested that MI-AIRS change our current fiscal year (April 1 to March 31) to the AIRS fiscal calender. The board agreed it was a great idea and would like to look into the ramifications of that.

Committee Reports

A. 2-1-1 Committee

The board asked the Washtenaw Representative, Alisa Anderson to leave the room while Rich informed the board of where Washtenaw is in the endorsement process. Nancy expressed concern about the slow process considering that Washtenaw submitted the initial application back in June. Comments on the application came back in August and Washtenaw resubmitted their application in September. Nancy offered to participate in the process to help move it along at a faster pace. Rich reported that it was unlikely that the application would be ready for an approval vote by the board in January 2006.

Review the Moratorium

The board discussed the current moratorium and whether it was still relevant and fitting with the direction and timetable of the MI-2-1-1 business plan. Nancy reported that the MI-2-1-1 Steering Committee has approved the service delivery model and has presented it to the state and is waiting on impute. Nancy proposed reexamining the moratorium in light of the business plan at the January 2006 board meeting. MI-AIRS will look at how do we want to adjust in terms of the business plan. Questions to look at include how long do we want to invest in this as a blueprint and how long is it viable to the funding community before opening it up to other options? It is doesn't seek support it will need to be adjusted.

Confirm 2-1-1 Committee

The board discussed confirming membership of the 2-1-1 committee. Past members included Sue Asher, Nancy Lindman, Sue Zanley, John Mead, Sherry Miller and Bob McKown.

Legislative Activities Related to 2-1-1

Nancy reported on legislative activities related to 2-1-1. There are currently two pieces of legislation. The first one passed in September. It contained general boilerplate language that put a placeholder within the budget process for 2-1-1. The second bill, The Telecommunications Act, includes endorsement for MI 2-1-1 and MI-AIRS standards and also shifts to include MI 2-1-1 as an endorsement body. It also confirms that state departments must first consider 2-1-1 as a means of fulfilling help line requirements before launching a new help line. It also calls for a statewide call routing system with a 1-800 number that switches to the appropriate 2-1-1 without paying additional switching fees. The senate approved it with one amendment, not related to 2-1-1, last Thursday and it is now going to the house. Hopefully it will go to the Governor after that.

Nancy outlined additional agenda items for January including the need to make deliberate plans on how we will regionalize. Also the endorsement process for rationalization, the process of additional call centers incorporating additional communities and what will the endorsement of a "resource hub" look like?

B. Program Committee

Regional Roundtable

There was a Disaster Preparedness roundtable that took place today before the AIRS annual meeting. There aren't any roundtables currently scheduled but the program committee will be taking a look at offering some in 2006.

Basics of I & R Training

Suzanne reported that there was a Basic's of I & R Training last Friday in Lansing that had 24 participants. Mickie Jannazzo was the trainer and received very positive reviews from participants. The committee is hoping to offer another Basics of I & R training in the spring or summer.

CIRS

Rich reported that there will be CIRS and CRS exams on November 30, 2005 in Ottawa County, January 21, 2006 in Detroit and February 8, 2006 in Jackson.

C. Public Awareness

Newsletter

Rich reported that he has not had a chance to work on the newsletter but promises to make time for it soon. He also promised that the new MI-AIRS website will be up and running by the end of the month.

New Business

Election of Officers

The slate of officers is as follows:

Bob McKown---President
Sue Asher—Vice-President
Sue Zanley—Treasurer
Suzanne Eman-Jaehnig—Secretary
Mikie Jannazzo—Member-at-Large
John Mead—Member-at-Large

Sue Asher made a motion to approve the slate of officers and LaNeice supported. Motion carried.

Meeting Dates and Times for 2006

Bob discussed the meeting dates and times for 2006. It was decided that we would move the meetings to a different day of the week from the current schedule. Bob will poll the board on the best meeting dates and times for everyone. Suzanne suggested that we work some time into the meetings for committees to meet. LaNeice suggested that we try to stick to the same day and week schedule.

Committee Assignments

Bob will also ask board members by e-mail to sign up for one or more committees.

Adjournment

Bob adjourned the meeting at 3:40 p.m.

Respectfully submitted 11/8/05
Suzanne Eman-Jaehnig