

## MI-AIRS Board Meeting

November 10, 2010

### Members Present:

Brenna Wheeler  
Bob McKown  
Edward D'Angelo  
Mickie Jannazzo\*  
Mary Leininger\*  
Dick Manikowski\*  
LaNeice Jones\*  
Chris Kenzie  
Susan Howell  
Sherry Miller  
Judy Whitehurst\*  
(\*denotes attendance by phone)

1. **Introduction and Welcome:** President, Brenna Wheeler opened the meeting at 1:10 p.m., and all those present introduced themselves.
2. **Approval of Agenda:** Agenda amended to add "AIRS Conference" to Old Business and maintain this item throughout future meetings until the Conference has taken place. Motion to approve, Sherry Miller; second by Chris Kenzie. Motion approved.
3. **Approval of Minutes:** Motion by Edward D'Angelo to approve the Minutes *with the addition that "a roll call vote was held to approve 2-1-1 committee's recommendation for Central Michigan 2-1-1's approval, and all those present as listed as present voted in the affirmative.* Second by Bob McKown. Motion passed.
4. Officer Reports:
  - a. President:
    - i. Meeting schedule. Brenna proposed a monthly meeting schedule until June 2011 AIRS Conference. Meeting to continue to be held on the second Wednesday of the month at 1:00 p.m... Motion to approve the proposed meeting schedule made by Mickie Jannazo. Sherry Miller seconded the motion. Motion passed.
    - ii. Brenna reported on Annual Statewide and Annual Meeting event held in October.
    - iii. Brenna presented information regarding Directors and Officers Liability Insurance. Two primary types of insurance coverage discussed: Directors and Employment Practices coverage. Topic tabled for more investigation.
  - b. Vice President
    - i. Bob McKown reported on his participation on affiliate call. AIRS Board meeting took place at Hyatt. AIRS has been providing feedback from survey, environmental scan, and extrapolated some findings to field as a whole. There will be a final

report, plus recommendations, forthcoming. One topic was how to bring in I&Rs who are not currently AIRS members.

- ii. Change to AIRS logo under consideration. Previous slogan was: "bringing people and services together". Now under consideration: "setting standards for I&R services." Reminder that marketing and other committees could use more members. Contact Charlene Hipps.
  - iii. Discussion of two major pieces from Accreditation Commission: a) RFP for database review process, which would provide for expert to do off site review. b) Proposal for significantly increasing cost of carrying out review that is part of accreditation process. Concern about sticker shock from increase from \$3,000 - \$6,000. For folks going through next version of criteria, it will be available and expected to be used by February 2011. Previous version was dated 2007.
  - iv. Looking for nominations for people to serve on AIRS Board. Forward to Charlene Hipps.
  - v. Agreement between AIRS and Public Policy firm has been reduced due to less time on 211 Act. More time on reauthorization of Older Americans Act. Very paralyzed Congress in next session.
  - vi. 250 renewals of membership so far.
  - vii. There is a pool of funds accumulated from members without affiliate (chapter): scholarships for conference for people from those states or put resources into video streaming of workshops to make them more available.
- c. Treasurer: Sue Zanley presented Treasurer's Report. Received 4<sup>th</sup> and final check from AIRS for affiliate payment. Income of \$500 received from Statewide Conference and Annual Meeting last month. Expenses for Basics training, payment of a 2009 AIRS conference scholarship, Hyatt costs, and travel costs of Resource Database Management trainer. Total expenses \$2,000.69. Balance to date of \$5,984.88, which is \$2,740 less than planned for the FY21010 budget.

#### 5. Standing Committee

- a. Program Committee: Sue Zanley provided a report regarding the Statewide Conference and Annual Meeting. There were 24 registrations. Six people got sick and were unable to attend. We don't have cancellation policy in place. Hyatt fees covered food and audiovisual. Registration revenues of \$500 were received. MI-AIRS cost was \$400. Evaluations completed were few, but positive. Comments included: "Helpful. Liked opportunity to interact with others. Critical comments were that rooms were cold and crisis intervention track needed more time. Discussion about scheduling of Annual Conference and Business Meeting, given the National Conference taking place in June.
- b. 211 Committee – no report
- c. Public Awareness Committee- no report. Susan was out of the office for two weeks. Plan is for a meeting prior to January.
- d. Membership/Nominating Committee: nothing new to report.

#### 6. Old Business

- a. AIRS Conference:

- i. Evening event: AIRS got proposal from The Henry Ford that was quite high in cost, but there has been no negotiation, yet. National seeking input from us. Idea of Detroit River Cruise was added to list of potential “special evening”. Concerns about transportation from airport; venues available near Hyatt; ways to try to give folks the knowledge about what we available in the surrounding area of the conference and to try to make things as accessible and welcoming (inclusive) as possible. Suggestions: to strengthen use of message board, obtain information from Fairlane Town Center and suggestions from Chamber of Commerce. Idea of having display of potential area restaurants with sign up.
7. New Business – n/a
8. Adjournment: Bob McKown made motion to adjourn. Seconded by Sherry Miller. Motion passed and meeting adjourned.

Respectfully Submitted,

Edward D’Angelo  
Secretary